Requirements For VISA Invitation Letter

All international visitors should check with his or her local consulate regarding visa and entry regulations for India, and they should do this well in advance of the conference. In case a letter of invitation is required as part of a visa application, a written request must be submitted to Select Biosciences via email: india@selectbiosciences.com or fax: +44 (0) 1787 315115 or +91 172 5025050. The following are the basic requirements for a letter to be issued:

1. The participant should be a registered delegate and his/her registration fee is paid in full. The participant should also mention registration confirmation number.
2. The participant should fill in the attached form given below and send by email or fax.
3. Participants who are organizer, chairpersons, authors, panelist, presenter, speaker, should include their paper/poster number and/or title.
4. If a representative of an official exhibiting company is in need of an invitation letter, he/she should mention the stall/booth number.

Letters of invitation are addressed to the individual who wishes to attend the event. To expedite the preparation of a letter, please complete and return the attached form,

For further questions or additional information, please contact by email or call at the above mentioned numbers.
REQUEST FORM FOR ISSUE OF INVITATION LETTER

Please print this form, fill and send it by email at india@selectbiosciences.com or fax: at +44 (0) 1787 315115 or +91 172 5025050. Please submit the original form at the registration counter during the conference.

FIRST NAME _____________________________________________________________

LAST NAME_______________________________________________________________

DATE OF BIRTH_________________________________ PLACE OF BIRTH____________

NATIONALITY_____________________________________________________________

PASSPORT NUMBER________________ ISSUED BY_______________________________

DATE OF ISSUE____________________ VALID UPTO___________________________

JOB TITLE________________________________________________________________

COMPANY________________________________________________________________

OFFICIAL ADDRESS________________________________________________________

CITY________________ STATE_____________ PIN__________ COUNTRY___________

TEL____________________ FAX____________________ MOBILE_________________

PERMANENT ADDRESS

CITY________________ STATE_____________ PIN__________ COUNTRY___________

PERIOD OF STAY IN INDIA FROM_________________ TO_______________________

PLACE OF STAY (WITH ADDRESS)___________________________________________

________________________________________________

PARTICIPATING AS_________________________________________________________

TITLE OF PAPER (IF PRESENTING)___________________________________________

________________________________________________

CONFERENCE REGISTRATION NUMBER_______________________________________

REMARKS_______________________________________________________________

TO WHOM THE LETTER SHOULD BE ADDRESSED________________________________

________________________________________________

Signature